



FORSYTH COUNTY BOARD OF ELECTIONS

Virtual Board Meeting

Agenda

January 20, 2022 – 5:00 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence

Board meetings will resume virtually. Members of the public may join the meeting by clicking [here](#). If you wish to speak, please click [here](#) at 4:45 pm on the day of the meeting and inform the Board Clerk. You will be recognized to speak during the public comment period in the order you have joined the meeting. The Chairperson will also ask for any additional speakers before the meeting is called to order. For instructions on how to join the virtual meeting, please click [here](#).

4. Public Comments
5. Approval of One-Stop Early Voting Plan
6. Approval of Revised Board Meeting Schedule
7. Approval of Temporary Transfer of Voters in Precinct 709 for 2022 elections
8. Approval of Training Pay and Mileage for Precinct Officials & Election Workers
9. Approval of Temporary Employment Agreement and Code of Conduct Form
10. Approval of Meeting Minutes
11. Other Business
12. Closed Session (if necessary)
13. Adjourn

FORSYTH COUNTY BOARD OF ELECTIONS

Meeting Minutes

January 20, 2022 – 5:00 p.m.

Meeting Called to Order

A virtual regular meeting of the Forsyth County Board of Elections was called to order on Tuesday, January 20, 2022 at 5:06 p.m., Chairman Robert Durrah presiding.

Board Members in attendance: Chairman Robert Durrah, Secretary Catherine Jourdan, Member Chad Doomy, Member Alfred Harvey, Member Adam Draper

Staff Members in attendance: Director Tim Tsujii, Adam Clark, and Michelle Bobadilla

Pledge of Allegiance

Chairman Durrah led the Pledge of Allegiance.

Moment of Silence

Chairman Durrah led a moment of silence.

Public Comment Session

Chairperson Durrah called for public comments; none provided.

Approval of One-Stop Early Voting Plan for May 17, 2022 Primary Election

Director Tsujii reported to the Board about the passage of HB 605, which would delay the primary election to June 7, 2022. However, it is not yet law until it is signed by the Governor and the 2022 primary election had been moved to May 17, 2022 in light of a recent court decision. The court's decision voided the Board's previous approval of the One-Stop Early Voting plan and required them to approve a new One-Stop plan that coincides with the May 17, 2022 primary election date. Member Doomy moved to adopt the One-Stop Early Voting plan as previously approved but coincide with the dates for the May 17, 2022 primary; Member Harvey seconded; **Motion carried unanimously.**

Approval of 2022 Board Meeting Schedule

Director Tsujii presented to the Board a revised schedule for Board Meetings in 2022, as it reflects with changes to a May 17, 2022 primary election. Member Draper moved to approve the meeting schedule as presented; Member Doomy seconded; **Motion carried unanimously.**

Approval of Resolution to Establish an Out-of-Precinct Polling Place at Mount Carmel United Methodist Church for Precinct 709

Deputy Director Bobadilla requested the approval of the Resolution to Establish an Out-of-Precinct Polling Place at Mount Carmel United Methodist Church for Precinct 709. She reported to the Board that this polling place had previously been used in the 2020 General Election and did not receive any complaints from voters regarding its usage. Secretary Jourdan moved to approve the adoption of the resolution; Member Draper seconded; **Motion carried unanimously.**

Approval of Training Pay and Mileage for Precinct Officials & Election Workers

Director Tsujii presented to the Board for their approval a written policy on the proper issuance of training pay and mileage pay for precinct officials and temporary election workers. The document outlines specific guidance to precinct officials and election workers on when and how training and mileage pays are issued to them each election. Member Draper requested that revisions be made to allow for the Elections Director to maintain proper authority to arbitrate such matters when necessary. Member

Draper moved to table the discussion and Member Doomy seconded. Upon further discussion, Member Draper amended his motion to table the discussion and for a revised policy to be approved by the February 7, 2022 board meeting; Member Harvey seconded; **Motion carried unanimously.**

Approval of Temporary Employment Agreement and Code of Conduct Form

Director Tsujii presented to the Board for their approval a Temporary Employment Agreement for all temporary elections workers. The agreement includes a code of conduct, dress code, attendance policy, and disciplinary measures that all temporary workers must abide by during their employment with the Forsyth County Board of Elections. Member Doomy moved to approve the Temporary Employment Agreement; Member Harvey seconded; **Motion carried unanimously.**

Approval of Meeting Minutes

Secretary Jourdan presented to the Board the meeting minutes for the December 7, 2021 meeting. Member Harvey moved to approve the meeting minutes as submitted; Member Doomy seconded; **Motion carried unanimously.**

Other Business

Director Tsujii shared with the Board information regarding an upcoming virtual spring conference held by the State Board of Elections on March 14-15, 2022.

Adjournment

Member Doomy moved to adjourn; Member Harvey seconded; **Motion carried unanimously.**

Meeting adjourned at 6:17 p.m.

Approved:

s:/Robert Durrah, Jr.
Chairperson

s:/Cathrine Jourdan
Secretary

s:/Chad Doomy
Member

s:/Alfred Harvey
Member

s:/Adam Draper
Member